

WALFORD PARISH COUNCIL

Minutes of Neighbourhood Planning Steering Group



Held at Walford Village Hall
Thursday 5th December, 2019 at 19:00

Present:

Councillors: Simeon Cole, Bob Puzey

Non- council members: Andrew De La Haye (Chair), Leigh Russell, Chris Barron

Members of the public – Seven members of the public were present

In attendance: Bill Bloxsome

1. **Apologies for absence – Dave Berry, John Stern, Ian Matthews**
Dave Berry has resigned from the NDP Steering Group
2. **Declarations of interest and written requests for dispensation** – It was agreed that declarations of interests would be made as they became subject during the meeting.
3. **Minutes** – it was **resolved** to adopt the minutes of the meeting held on 13th November 2019 as a true and accurate record. They were signed by the Chair.
4. **Finance**
 - 4.1 Report on Spending.
 - Dave Berry was absent so no finance report was discussed. As Dave has resigned from the steering group Leigh Russell agreed to take over this role.
5. **Communications**
 - 5.1 Review Launch Events
 - 49 Walford residents attended the launch events on 23rd & 30th November.
 - A total of 400 people have visited the NDP pages and approx. 100 people have visited the NDP facebook page
 - The aim is to achieve 80 people attending the next meeting in Feb 2020
 - Bob Puzey will circulate the summary of questions asked at the two launch meeting and create an FAQ
 - 5.2 Website progress
 - Dedicated NDP Website expected by the end of Jan
6. **Planning**
 - 6.1 Review and amend the project plan
 - The next key event will be at the end of Feb 2020
 - A plan of what is to be covered at the Feb meeting needs to be agreed at the next meeting
7. **Other items**
 - 7.1 Core strategy and NDP review meeting 20th December 2019 – It was agreed that Chris would attend this
 - 7.2 A question of do we want a village design statement was tabled. It was agreed that design is important and therefore the community would be asked their views at the meeting at the end of Feb.
8. **Consultants**
 - 8.1 Development of vision. It was agreed that Bob & Leigh would draft the NDP aim and seek views from the local school and those on the facebook page. This would be brought back to the steering group in Jan.
 - 8.2 Development of the objectives. The objectives proposed by Bill Bloxsome were discussed and Bill will re-word the proposed objectives for review in January

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- 9. Items for next meeting agenda**
 - 9.1 Standard agenda items
 - 9.2 Agree Feb event format & content
 - 9.3 Review the proposed "aim" of the NDP
 - 9.4 Review the revised objectives

- 10. Date of next meeting**

TBC 7:00pm at Walford Village Hall.

The Chair closed the meeting at 9.00pm

SIGNED

DATE