

WALFORD PARISH COUNCIL

Minutes of NDP Committee Meeting



Held online - Wednesday 9th December 7:30pm

Present:

Councillors; Akers, Dolman, Evans, van Lienden plus A De La Haye, R Puzey, C Barron, L Russell

In attendance: D Berry (Clerk)

1. **Apologies for absence:** - None
2. **Declarations of interest and written requests for dispensation:** - None
3. **Committee members:** - The clerk shall produce a form for each of the committee members to sign to agree activities expected of members for insurance purposes
4. **Roles of Committee members:** -
 - 4.1 Project management – Ruth Dolman, Andrew De La Haye, Chris Barron
 - 4.2 Project plan - Andrew De La Haye, Chris Barron
 - 4.3 Website / publicity – Bob Puzey
 - 4.4 Herefordshire NDP team liaison – Andrew De La Haye
 - 4.5 Finance / mapping – Chris Barron
 - 4.6 Ecology / photos – Leigh Russell
5. **Project status:** -
 - 5.1 The project plan was reviewed and accepted with one abstention – Monica van lienden
 - 5.2 Andrew De La Haye will clarify with Herefordshire NDP team if the committee have the authority to approve the plan for Reg. 14
6. **Meeting Housing need and Site Assessment:** - the report and addendum were accepted
7. **Development options:** - the consideration of the development options will take place after public engagement
8. **Site submissions:** - Quabbs Farm was a late addition
9. **Public engagement:** -
 - 9.1 **Resolved** to establish a working group comprising Bob Puzey, Andrew De La Haye, Chris Barron, Ruth Dolman & Leigh Russell to present the site assessment report and options 1 – 5 to the public
 - 9.2 **Resolved** to inform site applicants that the site assessment report is available and where
 - 9.3 The backlog of public correspondence will be reviewed, responses prepared, and the clerk will respond. In addition, other media will be utilised such as Facebook. A working group comprising Bob Puzey, Chris Barron, Andrew De La Haye, Ruth Dolman and the clerk shall deal with on-going correspondence.
10. **Draft Neighbourhood plan:** -
 - 10.1 In the course of preparation, a draft is due to be ready by the beginning of February 2021
11. **Blank**
12. **Next meeting:** - TBA

Note: items 6 & 7 were transposed at the request of the committee

SIGNED _____ DATE _____